

SHELBY ENERGY COOPERATIVE, INC.
Shelbyville, Kentucky
Board of Directors' Meeting —April 16, 2020

Regular Meeting	The following persons were present, telephonically, at 9:00 a.m. at Shelby Energy's headquarters
------------------------	--

<u>Directors:</u>	
Ashley Chilton	Chairman
Pat Hargadon	Vice Chairman
Roger Taylor	Secretary/Treasurer
Wayne Stratton	Director
Diana Arnold	Director
Jeffrey Joyce	Director
<u>Also Present:</u>	
Jack Bragg, Jr.	President & CEO
Randy Stevens	SVP, Power Delivery Services
Jared Routh	SVP, Finance & Cooperative Services
Sergio Cole	Manager, Accounting & Payroll
Zach Mischler	Manager, Engineering
Jason Ginn	Manager, Operations
Nanette McCarty	Manager, Billing & Customer Service
Sarah Newton	Safety Coordinator
Dustin Peach	IT Coordinator
Alan Q. Zaring	Attorney

Board Information	Copies of the following were provided to Board Members on April 10, 2020.
	<ol style="list-style-type: none"> 1. Agenda. 2. Proposed Minutes of 03/26/20 meeting 3. Finance and Cooperative Services Report 4. March Financial Review 5. Billing and Customer Service Report 6. Information Technology Report 7. ROW Report 8. Safety Report 9. Engineering Board Report 10. BP 901- Employment Practices 11. BP 903- Holidays 12. BP 904- Vacation

Call to Order	The regular Board meeting was called to order by Chairman Chilton.
Safety Moment	The Safety Moment was presented by Sarah Newtown, who discussed social distancing during the Covid-19 pandemic.
Minutes	The Minutes of the March 26, 2020, Board of Directors meeting were unanimously approved.

Finance & Cooperative Services	<p>Routh gave the Finance & Cooperative Services Report. He informed the Board that both the Frankfort and Washington Youth Tours had been canceled, but the Coop is looking into alternatives to recognize the individuals who were selected. He also advised that the 2020 Honor Flight had been canceled, and that the scholarship applications were currently being reviewed.</p> <p>He also discussed the 2020 Annual Meeting, as well as alternatives to same. A video live stream, radio broadcast, and drive through were all options.</p> <p>Routh also presented a Resolution nominating R. Wayne Stratton in District 1 and Ashley Chilton in District 2 for the Nominating Committee.</p> <p>Routh also presented Amended Bylaws, with changes that allowed for virtual or electronic meetings. Upon motion by Stratton, seconded by Joyce, these amendments were approved.</p> <p>Other noteworthy items were:</p> <p>The Rebate Reports for March 2020, noted 1 energy audit, with 15 having been conducted year-to-date.</p> <p>Routh also gave the monthly website analytics, and Facebook insights and Top Post, as well as the solar energy report.</p> <p>The compilation of the New Member Surveys for March showed 8 very satisfied and 3 satisfied with Shelby Energy's services of the 11 surveys returned. This represented a 24% monthly return rate from the 46 members surveyed.</p> <p>Routh also gave an update on the vehicle insurance and medical insurance policies.</p> <p>The unreconciled check summary was also reviewed and, upon motion by Arnold, unanimously approved.</p>
---	---

Accounting & Payroll	<p>Cole presented the Accounting and Payroll reports for March, 2020. Given that the meeting fell so early in the month, those figures were not yet available. However, March was expected to follow, or be slightly better than, March, 2019.</p> <p>The March 2020 check registers, credit card expenses, fleet card expenses, and Propane Plus financials were available for review.</p>
---------------------------------	---

Billing and Customer Service	<p>Nanette McCarty reviewed the Billing and Customer Service Reports for March, 2020.</p> <p>There was a slight modification to the Write Off of Uncollected Accounts as presented to the Board in advance, as a customer made a last minute payment. Accordingly, write offs totaling \$1,417.64 were reported from January disconnect dates. A summary of those accounts was provided, and on motion by Stratton, unanimously approved, that amount was passed.</p> <p>Winter Care donations year-to-date were \$583.00. With the Shelby Energy match, this account now holds \$1,166.00.</p> <p>6 estates received capital credit refunds totaling \$4,915.01.</p> <p>The April Collections Summary Report was not yet available.</p>
-------------------------------------	--

Information Technology	<p>Dustin Peach presented the IT Report for March, 2020.</p>
Power Delivery Report	<p>Randy Stevens presented the ROW Report for March, 2020. He discussed the right-of-way progress year to date, including work performed by both Wright Tree Services and Protec Terra.</p>

Safety Report	<p>Sarah Newton gave the Safety Report for March, 2020. She has completed or attended six trainings and meeting for the month. There were 2 inspections of Shelby and contractor crews during the month, with no findings. There were no accidents or injuries for the month. She also reviewed the safety training and meetings for the month.</p>

Engineering Report	<p>Mischler gave the Engineering and Outage report for March, 2020. There were 29 outages during the month, with 1,060 members impacted. One of those, on March 27, 2020, affected more than 500 members and was due to a farm losing a round bale of hay which rolled onto a pole and broke it.</p> <p>Mischler also discussed the OMS (Outage Management System) that is currently in use. The Board discussed various options given the age of this system.</p>
---------------------------	--

Operations Report	<p>Ginn presented the operations reports for March, 2020. The work orders for March totaled 65. Ginn updated the Board on work that continues at: Webb Road, phases 1, 2, and 3; South Property Road, and Cardinal Club.</p>
--------------------------	--

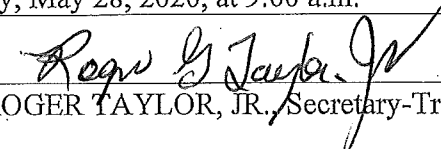
Executive Session	<p>The Board entered Executive Session with Zaring present.</p>
--------------------------	---

Board Policies	<p>Bragg presented the following policies for consideration and approval:</p> <p>BP 901-Employment Practices BP 903-Holidays BP 904-Vacation</p> <p>The Board discussed some alternative language with regard to BP 901, which Bragg approved and agreed to change. Accordingly, upon motion by Hargadon, the policy changes were approved.</p>
-----------------------	---

EKPC Report	<p>Wayne Stratton reported that the EKPC did not meet in March, but gave an update on EKPC business that he was familiar with.</p>
--------------------	--

KEC Report	<p>Hargadon reported that the KEC did not meet in March, but gave an update on KEC business that he was familiar with.</p>
President & CEO Report	<p>Bragg provided the President & CEO's report for March.</p>

Adjourn	<p>There being no further business, the meeting was adjourned. The next regular Board meeting will be held Thursday, May 28, 2020, at 9:00 a.m.</p>
----------------	---



ROGER TAYLOR, JR., Secretary-Treasurer

Approved:


ASHLEY CHILTON, Chairman